



DEVELOPMENT SERVICES

CITY OF FRISCO

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To: Honorable Mayor and City Council Members

From: Greg Carr, Code Enforcement & Animal Control Administrator

XC: George Purefoy, City Manager
John Lettelleir, AICP, Director of Development Services

Date: December 15, 2009

Subject: Consider and act upon the adoption of an ordinance amending Chapter 18 (Buildings and Building Regulations) of the Frisco Code of Ordinances.

Action Requested:

Consider and act upon the adoption of an ordinance amending Chapter 18 (Buildings and Building Regulations) of the Frisco Code of Ordinances.

Background Information:

City Council at its October 6, 2009 meeting directed staff to prepare an ordinance with the following criteria:

1. Enforce Texas Property Code, Subsection E, which requires disclosure of landlord and management company information.
2. Draft an ordinance as recommended by the City Attorney's Office.
3. Create education materials that may be used by tenants and landlords on a voluntary basis.
4. Create "do-it-yourself" materials that may be used by landlords to inspect their property on a voluntary basis.

We are currently working on educational materials for landlords use on a voluntary basis. We will inform the City Council when this is completed in a future Department's Monthly Report.

We are also working on "do-it-yourself" inspection materials for the landlords use on a voluntary basis. A self inspection sheet has been developed. Additional materials will be developed.

Board Review/Citizen Input:

City Council received comments at two meetings: June 2, 2009 and October 6, 2009. Staff conducted five meetings with interested parties before the October 6th City Council meeting.

Alternatives:

The City Council can consider the following alternatives:

- Approve as submitted;
- Modify and give staff direction on changes;
- Table for further review; or
- Deny.

Financial Considerations:

None

Legal Review:

City Attorney's office prepared the attached ordinance.

Supporting Documents:

- Proposed Ordinance
- Registration application
- Self inspection checklist

Staff Recommendation:

Approval as submitted.